ATTENDEES – Amir Law, Brian Nath, Dave Dillon, Emily Smith, Julie Kahler, Katrina VanderWoude, Kerry Kilber Rebman, Laura Murphey, Lorenze Legaspi, Mary Eden, Michael Copenhaver, Nadra Farina-Hess, Scott Thayer, Sheryl Ashley & Wayne Branker

New and Relevant Issues to Be Discussed

1. TAC – Technology Advisor Council – next steps – A discussion was had about how to move forward with this committee. A decision was made to send out documents pertaining to this committee to members for review, gather feedback, and review feedback at the next TCC meeting on October 12th.

   a. Review draft charge and Chairs

2. BPAs – 1) Informed Majors, 2) Technology planning – Week of 12/5 – Brian Nath reported that two days are wanted for each BPA, would like to get commitments for the week of 12/5.

3. Drop for Non Pay – Brian asked that a Drop for Non Pay decision be made before 2017SP registration starts (Nov. 14th). Katrina mentioned that there is a meeting next Tuesday and it is now scheduled by John Valencia.

   a. COTOP, Fall Business Holds (Nov 10th) – next steps

   b. Spring 2017 Jan 20th Drop for Non Pay?

   c. Decisions before Nov 14th start of Spring Reg ?

4. Addresses in Colleague – Solutions researched/discussed – next steps – Brian Nath reported that Laura Murphey and a group have met once, another meeting will occur to nail down the changes. He also reported that this will be done this semester.

5. Canvas – next steps – Kerry Kilber Rebman reported that there is a meeting with Instructure on October 4th. There are websites set up for both colleges with information regarding Canvas (www.grossmont.edu/canvas and www.cuyamaca.edu/canvas). There will be a pilot in January where ten instructors at each college pilot courses.

6. Blackboard Pay – Payment to Students – Michael Copenhaver reported that marketing is still happening for this. An student email was sent out September 14th.

   a. Sept 23rd - Fall Pell upcoming - 7,000-8,000

7. Document Imaging – next steps – Assessment dates Oct 4th-5th or 11th-12th or 12th-13th – Emily Smith reported this assessment will suggest ways to improve usage, and the vendor would like 45 minutes with each department. The dates of October 11th & 12th were decided upon during this meeting.

8. CAI – Common Assessment – Brian Nath reported this has been delayed.

9. Windows 10 / Office 2016 – next steps – Brian Nath reported that the IS department is testing this out on their department computers first. He reported a timeline and plan will be formulated.

10. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email – Brian Nath reported an email has been drafted to be sent out regarding this.

11. Onedrive for Business – Office Online – districtwide email – Brian Nath reported an email has been drafted to be sent out regarding this.

12. Phishing and compromised accounts / Security – Brian Nath reported that there is a compromised account at least once a week, which causes outbound queue to backup. He reported that an outside vendor might be needed to help control this, and that this issue is a #1 priority for the IS department.

13. EMA – Enrollment Management Analysis report – Brian Nath reported that Chris Tarman will have training with the Chairs and Coordinators. The report has been moved to Reports/StudentSuccessAnalytics/GCCCD EMA.

14. Server Monitoring – Brian Nath reported that a protocol for this issue is being worked on by the IS department regarding weekend coverage.

15. Foundation/Aux – Scholarship application software – Academic Works – next steps

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Security Plan – next steps – Brian Nath will follow up with Henry Eimstad regarding this.
2. SSSP data nightly integration from Cynosure and SARS directly
3. Staffing IS
   a. Manager, Technology Programs (Student Services) – Interviews – Brian Nath reported this position is very close to being filled, in final stages of interviews.
   b. Manager, Technology (Security and Systems) – Interviews
   c. Information Systems Business Analyst – Closed
4. HelpDesk Software – RemedyForce – Fall implementation
5. Infrastructure
   a. Wireless focus for start of Fall term – GC TechMall 2nd floor
   b. Wireless District Services pilot / testing new equipment
   c. Ongoing Upgrading networks switches both colleges

Ongoing Projects

1. Current Projects – https://intranet.gcccd.edu/is/status-of-projects.html
2. Curriculum Approval – target RFP for Fall term
3. Degree Audit for Students
   a. Build selection tree, focus group test with students, Fix problems - Upgrade to latest version
4. Memory Upgrades - Still upgrading at Grossmont and Cuyamaca
5. OpenCCCApply - International App – Up and running, ready for September Apps
6. New Wireless – Purchasing new controllers and for implementation
7. Nelnet – new Enterprise version – new target date – after Workday
8. SEVIS – Training done, Addressing identified issues & workarounds, waiting for Colleague upgrade
9. Transcript Requests - Form Fusion/Layout and formatting w Credentials
10. WEB UI – roll out – ongoing
11. Office 2013 – moving forward with IS assisted installs